



Elementary Newsletter

September 15, 2008

Welcome!

Welcome to the 2008-2009 school year! We are excited to begin, and know that this will be a wonderful year.

Staffing

The following is the Elementary staff list for the school year 2008-2009:

Elementary I, Foxworthy

Jeanette Montoto & Selena Sanchez

Elementary I, Cabrillo

Karina Rivera & Miki Tran

Elementary II, Foxworthy

Laura Weiss & Kendra Barthel

Classroom Assistant/ Daycare, Foxworthy:

Chelsea Cunningham

Heads of School

Jeanette Montoto continues as the Head of the Elementary Program, and Rebecca Keith as the Head of the Primary Program. They are both also members of the Board.

Office Staff

San Jose Office Manager: Julia Arndt
Santa Clara Office Manager: Pascale Marion
Receptionist: Elizabeth Gomez
Bookkeeper: Liz Jamero

Any questions regarding the statements should be addressed to Liz, who is available at the San Jose campus on Tuesdays from 10:30 am – 3:30 pm. She works from home the rest of the week at (408) 259-6697. You can also reach her via e-mail at bookkeeper@oneworldmontessori.org.

Orientation Notes

Planners

Each student in Elementary has received a planner in which the teachers will record the given weekly assignments. Starting on Monday, September 15, all students will be bringing their planners home for their parents to review the work they have completed. Parents are requested to sign the planners so the teachers will know the planners have been reviewed.

Please ask to see your student's planner each Monday and have them bring it back to school each Tuesday morning.

Homework

For Elementary I students, homework is assigned individually depending on the child. Please see your child's teacher if you have any questions about your child's homework.

In Elementary II, homework is assigned for the week during the Monday planning sessions, and recorded in the planner.

Homework will be highlighted in pink. It is the responsibility of the students to budget their time in order to complete their homework. Please review your student's homework assignments, and help them to make sure it gets done on time. Occasionally there are special assignments (such as reports) that are due on other days, in which case a note will be sent home, and a notation made in the planner.



Spelling

Spelling tests will be given weekly on Friday mornings beginning September 12th.

First year students who are ready will be asked to write each word five times and write sentences using five of the words from their list. First year students who are not yet reading and writing fluently will begin spelling work and tests mid-year.

Second year students will write ten sentences using one of their spelling words in each sentence.

Fourth through sixth year students will write the definitions of each word, and sentences which use each word appropriately in context.

Spelling homework that is given on Monday or the previous Friday will be due Wednesday of each week.

Classroom Schedule

8:00 – 8:30	Morning Daycare
8:30 – 9:00	A.M. Recess
9:00 – 12:00	Work Period
12:00 – 12:30	Lunch Break
12:30 – 1:00	Afternoon Recess
1:00 – 3:00	Work Period
3:00 – 6:00	P.M. Daycare

Pizza

Pizza will be ordered every Friday. If your child would like to order pizza, they will need to bring \$1.50 per slice. Have your child pay his/her teacher directly; do not order pizza from the hot lunch program.

Art & Music

Foxworthy students will have art with Lydia Rosso and music with Juliette McDonald every Friday afternoon.

Please see the attached for more information about art with Lydia.

Cabrillo students will have art with Lydia on Thursday afternoons and music with Juliette on Friday mornings.

Robotics

Foxworthy students will have “Simple Machines and Robotics” instruction with Ryan Francis, our Junior High teacher, on Fridays; Cabrillo students will have the robotics class on Wednesdays.

Spanish

Foxworthy students will have Spanish with Marcela Haro on Mondays and Wednesdays; Cabrillo students will have Spanish on Thursday afternoons.

Monday Snacks

There will be a sign-up sheet next to the sign-in/out table for parents to sign up to bring snacks on Mondays.

Field Trips

Elementary I and II will be going on several field trips this year, and we will be needing parents to volunteer to drive the students on some of them.

Attire

There are to be no Heelys or any shoes with wheels in them. These shoes are dangerous and inappropriate for school attire. Children should wear shoes which fit them and in which they can run outside.

Lunch

We ask that you send a healthy lunch with your child every day. Elementary aged children should also be preparing or assisting to prepare their lunches.

In an effort to be more environmentally conscious, we are asking parents to send napkins (preferably cloth) and re-usable flatware in the lunches, and to send food in re-usable containers that the children can eat out of.

At the Foxworthy site, we have only one small microwave and mini-fridge for the elementary, so if hot or cold food could be sent in thermoses, that would help us out tremendously.

Special Programs

This year, we will be offering the following special program:



Piano Lessons are offered at the Santa Clara campus by Donna Rosenthal (650-941-1995) and at the Foxworthy campus by Devon Ligtelyn (408-531-1600).

Upcoming Field Trips

On October 16, we will be going to Casa de Fruta's Pumpkin Junction on buses.

Other field trips are in the scheduling phase; we will let you know as soon as we have concrete information.

Picture Days

Tuesday, October 7: Cabrillo Elementary and Primary pictures

Wednesday, October 8: Foxworthy Elementary and Primary 4 pictures

Thursday, October 9: Foxworthy Primary 3 and Infant Community pictures

Drop-Off and Pick-Up



For the Cabrillo site, we are still using a manual sign-in/out system. We expect to change to the electronic system in January 2009. The sign-in/out sheets are located just outside the classroom door, accessed from the rear of the building.

For the San Jose site, we are using a new electronic sign-in and sign-out system, utilizing a keypad. Each student is responsible for using his/her PIN to sign in and out each day. Students are expected to keep their PIN confidential. If a student shares his/her PIN with anyone, his/her keypad privilege will be revoked and the parent will need to sign-in and out each day.

A manual check-in list next to the keypad is still required in case of a system failure.

Sign-in and sign-out differs from the primary: children in the elementary are allowed and encouraged to sign themselves in and out. This procedure is for security and billing reasons, so please remind your child to follow through. If a child is not checked in/out properly, it will result in a charge of \$5 per occurrence.

Foxworthy pick-up: School Day students may be picked up at the picnic tables in the courtyard, or in the EI classroom during inclement weather. Daycare students may be picked up with Chelsea in the Art Room/Daycare Room upstairs.

Cabrillo pick-up: School Day students may be picked up just outside the classroom door at the rear of the building; daycare students may be picked up from inside the classroom.

We would like to remind you that extended care can be available on an emergency basis. This allows children enrolled in the School Day program to occasionally stay late if there is space available. Ask Jeanette Montoto at least one day ahead. A \$15.00 per hour fee will be charged on your regular statement.

San Jose Parking Lot Safety



It has been brought to our attention that parents are forgetting to SLOW DOWN as they enter and drive through the parking lot. We understand that you are often in a hurry, but we all need to be extra careful around our children.

Also, our students play in the part of the parking lot that is fenced in with the orange flexible fencing. Please use caution when parking or driving near this fencing.

Thank you in advance for your attention and cooperation.

Absences

Any time your child is absent from or tardy to school, a written note from the parent or guardian is required.

Office News

Just a reminder: If you have not already done so, please bring in your child's paperwork, as the teachers may not accept any children (new or returning) in the classroom if their paperwork is not complete and payments up to date.

Statements and Payments

Even though your statement shows monthly charges, remember that the tuition is a yearly fee being paid in installments and not allocated to a particular month. The payment plan begins with the first statement issued in July, due on August 1st, for September's tuition.

We would like to remind you that tuition is due on the first of each month and is payable by the fifth. The first payment of the 2008-2009 school year was due on August 1st. If your payment is not received by the tenth, a late notice will be sent and you will be charged a **late payment fee of 15% of your balance.**



Payments may be mailed, deposited in the mail slot or given to the Office Manager, Receptionist, or Bookkeeper in person. Do not leave them on the desk or in the classrooms. Do not give them to the teachers. **Please keep your statements for tax purposes.** Our Bookkeeper's name is Liz Jamero. She will be available at the San Jose campus on Tuesday between 10:30 am and 3:30 pm and will work from her home office for the rest of the week. Her home office phone number is: 408-259-6697, if you need to speak with her about your bill.

If you choose to have direct payment from your bank, please have them send your check directly to:

**One World Montessori
1170 Foxworthy Avenue
San Jose, Ca 95118**

For more information on setting up automatic payments you can contact Liz. In order to ensure timely posting of payments, parents from **BOTH** campuses should mail their payments to the above address.

Please be sure to write your child's name on your check to ensure proper posting of your payment, as we have several families with the same last name and children whose last names are different from their parents.



Information Update

It is of the utmost importance that you let us know

IMMEDIATELY when you have a change of phone number, (including pagers, cell phones and work phones) or address. It is frustrating when we try to contact a parent and our information is outdated. You would not want this to happen in an emergency. If we cannot reach you at your number, we will be forced to try to contact other people on your list.

Fund Raising



BRECK'S

We are very excited about our holiday fundraiser. This year, we will be selling Breck's Dutch grown bulbs and Spring Hill Nursery's premium perennials. The bulbs and plants will be delivered directly to you before Thanksgiving, just in time for fall planting. The school earns plants from your sales, as well, so we all can enjoy these wonderful plantings year-round.

Look for order forms in your hanging folder next week.



“A Taste of California 2008”

This year, we will have our Annual Auction and Wine and Cheese

Tasting fundraiser on Friday, March 20, 2009. Please plan on attending this event, and look for information on how you can get involved in the near future.

E-SCRIP

We would like to remind you that all families are required to register for the e-scrip program. This is an easy way to donate a portion of your regular expenses to the school without cost to you. Please register directly by going on their website at www.escrip.com.



The school account is 0137612721.

You can register any of your credit, payment or grocery cards with eScrip. Any time you use one of those cards at participating merchants, they will donate a percentage of your purchases to the school. The e-scrip program protects the confidentiality of your credit card numbers, so you don't have to worry. This is an easy, safe way to donate, without spending any more than you already do! Merchants include Safeway, Whole Foods, Round Table Pizza, American Airlines, Chili's.... and many more. See the office for any additional information.

We would like to remind you that you must renew your Safeway registration every year between September 1st and October 31st. Go to www.escrip.com and click on “Yes! Renew”. You will be asked for your Safeway card number or registered phone number.

More



Box Top: Clip Box Tops coupons from hundreds of participating General Mills products with

the original Box Tops program. Box Tops are worth 10 cents each.



Amazon: The school will receive 5% of any purchase made through our website link and 15% of the purchase of some Montessori books listed on the website link.



Ink Cartridges: We will be collecting Ink Cartridges for recycling. Talk to the office for more details.

Parent Class List

By October, a class list will be made available to all parents, which includes the names, addresses, home and work phone numbers and email for all enrolled children and their families. Let us know if there is anything you do not want to have included. We will release no information by phone without your permission. It will be a lot easier for the office staff if we can systematically share the information through this class list. Thank you in advance.

Wishes



Coupons: We frequently purchase classroom supplies at Michael's for the classroom and would like to take advantage of their weekly 40% discount coupon. If you receive the Sunday San Jose Mercury News and do not use the coupons, we can make good use of them. Each coupon is only valid for one item and for one week only.... so we need a lot of them.

Remember your child's classroom when you are traveling

We are always looking for new artifacts for our cultural shelves. Please check with your child's teacher when you are traveling

overseas to see if we need something from the country you will be visiting.

Wish List

Coming soon: our class wish lists. We greatly appreciate what you do for our classrooms, the school as a whole, and your continued generosity.

Newsletter

Elementary newsletters will be placed in your hanging file on the last school day of every month. The newsletter is also available on our website at

www.oneworldmontessori.org . If you would like the newsletter to be sent to your email address, please let the office know and we would be glad to do that. ☺

Elementary Events Calendar

At the end of this newsletter you will find a tentative events calendar for the school year. We are planning additional events and some events may be rescheduled. Please see your monthly newsletter for the final schedule.



Thanks



Grazie



Bedankt

Thank You

Cabrillo

Thank you to the Fonderie-van den Berg family for donating books and games for the daycare shelves, to the Yang family for donating outside equipment in honor of Alex's birthday and for Monday snack, the Leon family for donating books for the classroom library and support material for the classroom.

Foxworthy

Thanks to Ajanae Edwards for loaning us a pickup truck to transport furniture for the new Junior High classroom. We also thank Jill Soong for her extra help with the elementary classrooms, and Samantha Shieh for her patient puppysitting of Jojo so that we could prepare the classrooms for this school year.

Looking Ahead to October

Gandhi's Birthday

Gandhi's birthday will be honored on **Friday, October 3rd**. There will be no school and no daycare.

Picture Days

The Cabrillo site will have picture day on **Tuesday, October 7th**. The Foxworthy site will have their pictures taken on **Wednesday, October 8th** for Elementary and Primary 4 and on **Thursday, October 9th** for Primary 3 and Infant Community.

Upcoming Field Trip

On **Thursday, October 16th** the students will travel on buses to visit Casa de Fruta's Pumpkin Junction.

United Nations Day

On **Friday, October 24th** the students will celebrate United Nations Day at the Foxworthy campus.

Halloween

The students will celebrate Halloween at the Foxworthy campus on **Friday, October 24th**.

